

New Construction

Occupying

Naming of Facility

It shall be the prerogative of the CREC Council to establish the need and appropriateness of naming or renaming any school building, including all outdoor and indoor areas or facilities of a school, or any part thereof, including small fixtures and areas such as: gardens, benches, trees, and walkway pavers. In fulfilling this responsibility, the Council will make every effort to respect community preferences.

School buildings, areas, facilities, or parts thereof shall be named for a geographical landmark; an event; or a person who:

- Has attained prominence locally or nationally;
- Is of importance in history, education, science, the arts, government, or sports;
- Was a leader in an endeavor in the community or the State of Connecticut;
- Is a CREC former employee who has made major contributions to the district above and beyond professional obligations.

School buildings, areas, facilities, or parts thereof will not be named after persons who are currently employed by CREC or are active in its operations, or who currently hold any public office.

When naming or renaming a school building, area, facility, or part thereof, the Council shall direct the Executive Director to establish a committee, subject to Council approval, comprised of the Executive Director or designee, the building principal/program director, faculty members, parents, community members, and, if appropriate, students, to consider name recommendations for consideration by the Council. Opportunities for public input will be made available prior to the committee's recommendation to the Council. The Council retains the right to make the final determination in the naming or renaming of school buildings, areas or facilities.

Policy adopted: June 20, 2006
 Revised: January 18, 2023
 Revised: March 19, 2025

CAPITOL REGION EDUCATION COUNCIL
 Hartford, Connecticut

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Any request by an individual or a group for the naming or renaming any school building, including all outdoor and indoor areas or facilities of a school, or any part thereof, including trees and benches, must be supported by a written petition with supporting documentation which includes the justification for awarding this honor, affiliation with the CREC community, and adherence to the naming criteria set forth in policy 7551.

The request will be considered by the committee established pursuant to policy 7551, who will review the request, including for compliance with such policy, and make a recommendation to the CREC Council. As appropriate, the committee will provide opportunity for public input before making its recommendation to the Council. The Council's determination shall be final.

If final approval is granted by the Council, the requesting individual or group shall assume the responsibility for funding appropriate signage or plaque that bears the approved name and any other associated costs. All signage or plaques must be approved by the Council.

Regulation issued: February 19, 2025

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Hartford, Connecticut